

**Balboa Peninsula Point Association**

**Meeting Minutes**

**February 4, 2025**

**Agenda**

<b>Item</b>	<b>Responsible Person(s)</b>
Board members present are noted	Lori-Ann Christie
Any members in attendance are noted	Lori-Ann Christie
Meeting is called to order (note time)	Jamie Mathisrud
Approve minutes from January 7 <sup>th</sup> , 2025 meeting	Jamie Mathisrud & group
<b>New business discussion</b>	
a. Bay Beach updates <ul style="list-style-type: none"><li>• Ongoing maintenance issues</li></ul>	Lou Enriquez, Andrea Stuhley, Christy Ruppert
b. City Council and airport updates	Alan Guenther
b. Treasury report & approvals	Vic LeBrun, All
c. Hospitality report	Christy Ruppert
<b>Foundation updates</b>	Ken Drellishak
<b>Membership and website</b>	Bob Yant
<b>Pointer &amp; Pointer Distribution update</b>	Michelle Miller, Mark Johnson, Bill & Mary Miller
<b>Other business</b> <ul style="list-style-type: none"><li>• Nominating committee</li><li>• Potential new board positions</li></ul>	Jamie Mathisrud & group
<b>Confirm next meeting date and time</b>	Jamie Mathisrud
<b>Adjourn meeting</b>	Jamie Mathisrud, Lori-Ann Christie

**Board Members Present:** Jamie Mathisrud, Bill Miller, Mary Miller, Ken Drellishak, Michelle Miller, Christy Ruppert, Andrea Stuhley, Lori-Ann Christie, Alan Guenther, Vic LeBrun, Lou Enriquez

**Members in Attendance:** Max Johnson attended to express interest in joining board

Meeting called to order at 6:20pm.

**Minutes:**

- Minutes from January 7<sup>th</sup>, 2025 meeting were approved unanimously (motion to approve by Ken, seconded by Lou)

## New Business:

- Bay Beach (Andrea Stuhley)
  - o New nozzle was placed on hose in hut by Andrea
  - o People are starting to reserve as we get closer to in-season
  - o Ongoing maintenance issues
    - After high winds, neighbors cleaned up but group didn't know how to reach Luther
      - Andrea will be in touch to find out his schedule and if we can contact him for ad hoc situations
    - Jesus Perez is gardener
      - Vic is paying invoices; Andrea will take over supervision of these services going forward
  
- Swim Float and dock (Lou Enriquez)
  - o Swim lines are cleaned and stored
  - o Teak furniture maintenance
    - Last cleaned in March 2024
    - Contractor conducted maintenance work for \$1200 as previously agreed; few pieces remain to finish – this timing is weather dependent
    - Vic and Lou will deal with the invoice via Venmo
    - Lou proposes getting on 6mo schedule with potential current rate of \$1200
      - This would include re-finish and cleaning
      - Lou will ask if he can apply a price reduction if we're willing to commit to this schedule for X number of years
  - o Flagpole snapped during high winds
    - Lou has reached out to Tom Swift to talk about repair; more follow up needed
    - Group proposed asking him about installing a metal pole next time, or some other material, to ensure longevity
    - Lou will follow up
  - o Group agrees to split up washing and re-covering cushions after one of the upcoming meetings
    - Goal is to have it done before Membership Drive
  
- Airport and City Council Updates (Alan Guenther)
  - o Fred not here
  - o Alan airport updates
    - Emails forwarded earlier this week – no real progress or influence seems to be affecting change
    - Technology improvements are trending in right direction
  
- Treasury Report (Vic LeBrun)
  - o Treasury report sent prior to meeting

- Pointer printing was only significant expense in January
- Move to approve by Lou, Andrea seconds – unanimously approved
- Hospitality Updates (Christy Ruppert)
  - Community event on Saturday for fire victims
    - Kid neighbor volunteers engaged to organize school supply donations
      - Jamie identified charter school in Alta Dena following complete loss of their structures
    - Donuts and coffee are covered
    - Set up is at 8:30am; event starts at 9:30am
    - Christy has assembled bags to hand out to new neighbors
      - BPPA directories (Christy to ask Shannon), Foundation information, extra Pointer issues
    - Attendance estimate is unknown
      - New neighbors estimate is ~ 10 families
  - Easter event
    - Permit has been initiated
    - Bob will change date on website because current date is incorrect
    - Group discussed board approving yearly calendar earlier in the year going forward
      - Christy makes a motion to update the calendar in January; Lou seconds; group approves unanimously
        - Group will review the dates at November meeting and review to finalize at first meeting in January before sending it out to members / posting on website
  - Fun Zone outreach
    - Christy has been contacted by Colleen expressing interest to set up a booth at future events
- Foundation Update (Ken Drellishak)
  - Security patrol is now funded for another year
    - Details will be sent by Bill Mathies soon
  - Patrol reports are posted on BPPA website
  - Neighborhood Watch update sent out by Bob recently
- Membership and Website (updates provided by member)
  - Vic has set up automatic notifications that go to Shannon when someone signs up for a membership
    - Has also added options for delivery of directory and Pointer issues for members to choose
      - Mailed, delivered by hand, or emailed – members may choose one option

- Pointer Updates & Distribution (Michelle Miller, Bill & Mary Miller)
  - o John Wadsworth wants to include article on Surfrider foundation in upcoming Pointer issue
  - o Group discussed emailing issues of Pointers to all members every time there's a new issue
    - Hand delivery for neighbors will still take place but no more sending by mail in the future
      - Routes and process has been shared with Andrea
      - Group discussed engaging youth volunteers for future deliveries; suggestion to pair with current volunteers for training
      - Current group will be photographed and acknowledged in next Pointer issue
  
- Incidents
  - o None reported

**Other Business:**

- Transitioning board members
  - o All position descriptions have been submitted; Alan to follow up with his
    - Members are now more informed about what we are supposed to do for our roles
    - May want to consider gaps for current activities, like permitting liaison
      - Suggestion made to have VP or City Liaison take care of permitting
    - Suggestion to separate website and mass communications support
      - Group discussed initiating an app for memberships
      - Consensus is that outsourcing for these kinds of activities probably makes the most sense
      - Ask will go out to neighbors in next Pointer issue or perhaps earlier by email
  
- Goals and objectives for next year
  - o Website updates
  - o New system for large group emails and maybe Pointer formatting/generation
  - o Bylaw updates
    - Suggestion made to review internally and identify updates before engaging a lawyer – Ken offered to speak to Bob to do initial pass
  
- Nominating committee
  - o Timing proposed for new board members
    - February – recommendations
    - March – BPPA current board votes
    - April – new members are instated
  - o Positions that need to be replaced
    - Fred Scalzo – City Liaison
    - Alan Guenther – Airport Liaison

- Lou Enriquez – Boat ramp and Swim dock
- Michelle Miller - Pointer
- Bob Yant – Website and member communication
- Vice President is also needed

**Next Meeting:**

- Scheduled for March 4<sup>th</sup> at 6pm

Meeting adjourned at 7:26pm