

**Balboa Peninsula Point Association**

**Meeting Minutes**

**January 7, 2025**

**Agenda**

<b>Item</b>	<b>Responsible Person(s)</b>
Board members present are noted	Lori-Ann Christie
Any members in attendance are noted	Lori-Ann Christie
Meeting is called to order (note time)	Jamie Mathisrud
Approve minutes from Sept. 3rd, 2024 meeting	Jamie Mathisrud & group
<b>New business discussion</b>	
a. Bay Beach updates	Lou Enriquez, Andrea Stuhley
b. City Council and airport updates	n/a
b. Treasury report & approvals	Vic LeBrun, All
c. Hospitality report	Jamie Mathisrud
<b>Foundation updates</b>	Ken Drellishak
<b>Membership and website</b>	Shannon Wadsworth, Bob Yant
<b>Pointer &amp; Pointer Distribution update</b>	Michelle Miller
<b>Other business</b>	
<b>Confirm next meeting date and time</b>	Jamie Mathisrud
<b>Adjourn meeting</b>	Jamie Mathisrud, Lori-Ann Christie

**Board Members Present:** Jamie Mathisrud, Andrea Stuhley, Lou Enriquez, Vic LeBrun, Ken Drellishak, Michelle Miller, Shannon Wadsworth, Bob Yant (virtual)

**Members in Attendance:** Chele Starr

Meeting called to order at 6:03pm.

**Minutes:**

- Minutes from 11.6.24 meeting were approved unanimously
  - o Andrea moved to approve, Michelle seconded

**Member-initiated Business:**

- Proposal by Chele to organize community yard sale
  - Allie Cummings organized in the past – Chele will talk to her about how to do it and think about dates (probably Saturday morning)
    - Suggestion to keep at individuals' homes
  - Jamie proposes that the board discusses and votes but will not be directly involved as a sponsor
  - Andrea makes a motion to not associate with the proposed garage sale; Shannon seconds, all in favor
    - Jamie will talk to Chele

**New Business:**

- Bay Beach (Andrea Stuhley)
  - Debbie Johnson is responsible for taking the Christmas lights down
  - Flag at half mast in honor of President Carter
  - Flag replacement update
    - BPPA flag - Nikki's Flags (previous supplier) cannot do it the same as they've done in the past
    - Tandy (neighbor) has agreed to take care of engaging a vendor to get a quote
      - Lou is exploring getting multiple made at once to save money
      - Exact cost not yet known but board is in favor of proceeding
    - \$36.29 was spent for CA state flag
  - Memorial will be held this weekend for neighbor that passed away
  
- Swim Float and dock (Lou Enriquez)
  - Lines for swim area need to be cleaned up
  
- Airport and City Council Updates
  - Alan and Fred not in attendance
  
- Treasury Report (Vic LeBrun)
  - Report sent 1.7.25

- No notable expenses except for replacement of mooring signs - \$700 (under original estimate that was approved at November meeting)
  
- Hospitality Updates
  - Christy not in attendance but sent notes to Jamie
  - 225 toys donated at BPPA parade gathering (goal was 200)
  - New Year Polar Plunge
    - Over 30 people jumped in and lots came to watch
  - Next event – April Easter event
  
- Foundation Update (Ken Drellishak)
  - Security patrol will be engaged year-round due to amount raised by Foundation this year
  - Additional hours were added for boat parade; several minor incidents addressed successfully
  - More attention being paid to new constructions and other vulnerable properties
  - Plan is to have them continue to loop all streets from A to Wedge
  
- Membership and Website (Shannon Wadsworth, Bob Yant)
  - Memberships still coming in (4-5 in December and 2 in January so far)
  - Discussion about expectations of membership beginning and ending dates when people pay at start of calendar year
    - Vic proposes updating the email confirmation people receive when paying to specify applicable dates
    - Also will be updated to allow members to choose format of directory they want to receive
  
- Pointer Updates & Distribution (Michelle Miller)
  - Update on proposal to define rough dates to produce and distribute and provide members with options for format
    - Beginning of May – membership drive and gathering details/boat ramp sign ups, Foundation info will be focus as well as JGs, summer movies/ Friday bay beach events and 4<sup>th</sup> of July event; upcoming year's calendar

of events will be highlighted to encourage sign ups; highlights from Easter event

- This issue will be sent to all the residents, most likely by hand
  - Proposal to include an updated hand-fillable form so that residents receive membership sign up form that they are used to filling out; form will include QR code to encourage online sign ups
    - Decision made to include Shannon's contact on the form to allow people to request hand-fillable forms if they really want them. This will encourage online sign ups.
  - Will also include information on the Foundation
    - Beginning of October (sent to members only)
      - 4<sup>th</sup> of July pics and First Responders event, welcome new members, advertise
    - Early February as optional edition (sent to members only)
      - CERT info, boat parade/toy drive highlights, polar plunge, Easter event
  - Discussion about Mark's involvement – Jamie will follow up with Mary
- Incidents
- None reported

#### **Other Business:**

- Discussion re next year's board
  - Approval needed in March with recruitment in Jan/Feb so that new board members can be installed for April meeting
  - Nominating committee should be formed now
  - Positions are anticipated to change for next year
    - Jamie asked that we let her know what our intentions are for next year
  - Vice President position needs to be filled as well
  - Things that will help new board members:
    - Descriptions of job duties
    - Contacts for vendors, support services shared with all board members

- Suggestion made for each member to bring list of vendors they use in their role to next board meeting – email Andrea ahead of next meeting
  - Andrea agrees to set up BPPA gmail address so that we can create a Drive account to store and share the info (and share photos etc)
    - Also template for Pointer could be included as well as drafts of Pointers for review by board
- L Street Park update
- Dave Archie and Jeff Miller have been involved with Kevin at city
  - Jamie conveyed response from Dave about plan for care of park this year following meeting
    - Removal of fence this week
    - Trimming of 7 Ficus trees to allow more light
    - Fence protection for cork trees
    - Altering watering system and grass cutting at high level

**Next Meeting:**

- Scheduled for February 4<sup>th</sup> at 6pm

Meeting adjourned at 7:25pm